

**RUOPP & RUOPP DDS PC  
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### **Cancellation Policy**

Our practice is dedicated to quality patient care and exceptional service. We respect the importance of your time and work very hard to schedule appointments that accommodate the busy scheduling needs of all of our patients. In return, we ask that patients make every effort not to change reserved dental appointments.

Cancellation of your appointment on very short notice, or failure to notify us prior to missing an appointment makes it impossible for us to allocate your reserved time to other patients.

If you find that you must change your appointment, we require a minimum of 24-hour notice so that our practice may accommodate another patient.

**Our office requires payment of a reservation fee in order to schedule future appointments as a result of broken or missed appointments without advance notification. Our office reserves the right to deny reappointment due to broken or missed appointments.**

**Thank you for your cooperation in this matter.**